(Company Limited by Guarantee) (Company Registration No. 201411304Z) (Incorporated in the Republic of Singapore)

AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

(Incorporated in the Republic of Singapore)

# CONTENTS

	PAGE
DIRECTORS' STATEMENT	1 - 2
INDEPENDENT AUDITOR'S REPORT	3 - 5
STATEMENT OF FINANCIAL POSITION	6
STATEMENT OF FINANCIAL ACTIVITIES	7 - 10
STATEMENT OF CHANGES IN FUNDS	11
STATEMENT OF CASH FLOWS	12
NOTES TO THE FINANCIAL STATEMENTS	13 - 25

(Incorporated in the Republic of Singapore)

#### **DIRECTORS' STATEMENT**

The directors present their statement to the members together with the accompanying audited financial statements of New Life Stories Limited (the "Company") for the financial year ended 31 December 2022.

In the opinion of the directors,

- (a) the financial statements of the Company are drawn up in accordance with the provisions of the Companies Act 1967 (the "Companies Act"), the Charities Act, Chapter 37 (the "Charities Act") and the Charities Accounting Standard ("CAS") so as to give a true and fair view of the state of affairs of the Company as at 31 December 2022 and the financial activities, changes in funds and cash flows of the Company for the financial year then ended; and
- (b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due;

#### **DIRECTORS**

The directors in office at the date of this report are as follows:

Graham John Kelly K Veerapandiyan Ong Sok Chzeng @ Su Chzeng Booth Ong K H Majeed Bin Maiden Azmeen Moiz Zakiah Binte Abdul Halim Michael Gustav Troemel Alwi Bin Abdul Hafiz

(Appointed on 15 February 2023) (Appointed on 27 March 2023)

## ARRANGEMENTS TO ENABLE DIRECTORS TO ACQUIRE SHARES OR DEBENTURES

Neither at the end of the financial year nor at any time during the financial year was the Company a party to any arrangement whose object was to enable the directors of the Company to acquire benefits by means of the acquisition of shares, or debentures of, the Company or any other body corporate.

#### DIRECTORS' INTERESTS IN SHARES OR DEBENTURES

As the Company is a company limited by guarantee and has no share capital, the statutory information required to be disclosed by the directors under Schedule 12(9) of the Singapore Companies Act 1967 does not apply.

(Incorporated in the Republic in Singapore)

## **DIRECTORS' STATEMENT**

## INDEPENDENT AUDITOR

The independent auditor, True Assurance PAC, have expressed their willingness to accept reappointment.

## On behalf of the Board of Directors

Graham John Kelly

Director

K Veerapandiyan Director

Singapore

16 June 2023

## INDEPENDENT AUDITOR'S REPORT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NEW LIFE STORIES LIMITED

#### Report on the Audit of the Financial Statements

## Opinion

We have audited the accompanying financial statements of New Life Stories Limited (the "Company") which comprise the statement of financial position as at 31 December 2022, and the statement of financial activities, statement of changes in funds and statement of cash flows for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Companies Act 1967 (the Companies Act), the Charities Act, Chapter 37 (the "Charities Act") and the Charities Accounting Standard ("CAS") so as to give a true and fair view of the financial position of the Company as at 31 December 2022 and the financial performance, changes in fund and cash flows of the Company for the financial year then ended.

## Basis for Opinion

We conducted our audit in accordance with the Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other information

Management is responsible for the other information. The other information comprises the Directors' Statement as set out on pages 1 and 2.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## INDEPENDENT AUDITOR'S REPORT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NEW LIFE STORIES LIMITED (Continued)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Act and FRSs, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operation, or has no realistic alternative but to do so.

The directors' responsibilities include overseeing the Company's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material, if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## INDEPENDENT AUDITOR'S REPORT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NEW LIFE STORIES LIMITED (Continued)

Auditors' Responsibilities for the Audit of the Financial Statements (continued)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Act to be kept by the Company, have been properly kept in accordance with the provisions of the Companies Act and the Charities Act.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- (a) the Company has not used the donation moneys in accordance with the objectives of the Company as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Company has not complied with the requirements of Regulation 15 (fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.

TRUE ASSURANCE PAC

True Assurance PAC

Public Accountants and Chartered Accountants

Singapore 16 June 2023

Tel: +65 6743 2618 Fax: +65 6846 1025

(Incorporated in the Republic in Singapore)

# STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

	Note	2022 S\$	2021 S\$
ASSETS		υψ	
Non-current asset Plant and equipment	3	8,260	9,348
Trant and equipment		3,200	
Current assets			
Donation, grant and other receivables	4	52,733	240,823
Other current assets		36,144	46,176
Cash and bank balances	19	410,812	171,243
	9	499,689	458,242
Total Assets		507,949	467,590
THE AND A LABOR PROPERTY.			
FUND AND LIABILITIES			
Funds Unrestricted fund:			
General fund	5	112,915	263,414
Restricted fund:	3	112,715	203,414
NCSS Fund	6	279,906	-
11000 1 4114			
		392,821	263,414
Current liabilities			
Other payables and accruals	7	115,128	204,176
			172.500
Total funds and liabilities		507,949	467,590

(Incorporated in the Republic in Singapore)

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Fund S\$	Restricted Fund S\$	Total <u>Funds</u> S\$
Income				
Voluntary income:				
General donations		523,203	-	523,203
Grants:				21 101
IRAS		21,194	-	21,194
NCSS Funding	6	1 150	971,497	971,497
MSF - paid leave		1,150	071 407	1,150
I		545,547	971,497	1,517,044
Income from generating funds:				
Fund-raising projects Other income:		-	_	-
Miscellaneous income		1,339	_	1,339
Miscellaneous income		1,559	_	1,557
Total income		546,886	971,497	1,518,383
Less: Operating expenses Cost from generating funds: Bank & credit card charges Marketing and website expenses		1,135 5,483	<u>-</u>	1,135 5,483
		6,618		6,618
Charitable activities:  Beneficiaries & volunteers		13,427	12,395	25,822
Employee benefits	8	437,076	595,532	1,032,608
Volunteer training materials		1,578	1,457	3,035
		452,081	609,384	1,061,465
Governance costs:		28,001	1,999	30,000
Accounting fee Audit fee:		28,001	1,999	30,000
- Statutory		8,500	_	8,500
Employee benefits	8	76,016	_	76,016
Secretarial fee	O	700	_	700
300.01		113,217	1,999	115,216
Expenses before other expenditure b/f		571,916	611,383	1,183,299

(Incorporated in the Republic in Singapore)

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022 (CONT'D)

Expenses before other expenditure c/f         571,916         611,383         1,183,299           Other expenditure:         2         3         9,305         -         9,305           Insurance         8,594         7,933         16,527           Miscellaneous assets         6,581         -         6,581           Office rental & utilities         49,665         45,844         95,509           Office expenses         11,331         -         11,331           Office move & refit         7,900         -         7,900           Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         9         -         -         -           Tax expense         9         -         -         -         -           Net (expense)/income for the financial year         (150,499)		Note	Unrestricted Fund S\$	Restricted <u>Fund</u> S\$	Total <u>Funds</u> S\$
Depreciation   3   9,305   -   9,305	Expenses before other expenditure c/f			2000	
Depreciation   3   9,305   -   9,305	Other expenditure:				
Insurance         8,594         7,933         16,527           Miscellaneous assets         6,581         -         6,581           Office rental & utilities         49,665         45,844         95,509           Office expenses         11,331         -         11,331           Office move & refit         7,900         -         7,900           Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414		3	9,305	_	9,305
Office rental & utilities         49,665         45,844         95,509           Office expenses         11,331         -         11,331           Office move & refit         7,900         -         7,900           Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414			8,594	7,933	16,527
Office expenses         11,331         -         11,331           Office move & refit         7,900         -         7,900           Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414	Miscellaneous assets		6,581	-	6,581
Office move & refit         7,900         -         7,900           Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414	Office rental & utilities		49,665	45,844	95,509
Penalty         723         -         723           Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414	Office expenses		11,331	-	11,331
Professional fees         5,729         3,996         9,725           Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414	Office move & refit			-	
Subscriptions         125         114         239           Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414				-	
Tele-communication expenses         7,677         7,087         14,764           Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense         (150,499)         279,906         129,407           Tax expense         9         -         -         -           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414				5.5 × 5.5 5.5	
Transportation         17,839         15,234         33,073           125,469         80,208         205,677           Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense Tax expense         (150,499)         279,906         129,407           Net (expense)/income for the financial year         (150,499)         279,906         129,407           Total Funds brought forward         263,414         -         263,414					
125,469   80,208   205,677	•				
Total expenses         697,385         691,591         1,388,976           Net (expense)/income before tax expense Tax expense Net (expense)/income for the financial year         9         -	Transportation				
Net (expense)/income before tax expense Tax expense Net (expense)/income for the financial year  Total Funds brought forward  129,407  129,407  129,407  129,407  129,407  129,407			125,469	80,208	205,677
Tax expense       9       -       -       -         Net (expense)/income for the financial year       (150,499)       279,906       129,407         Total Funds brought forward       263,414       -       263,414	Total expenses		697,385	691,591	1,388,976
Tax expense       9       -       -       -         Net (expense)/income for the financial year       (150,499)       279,906       129,407         Total Funds brought forward       263,414       -       263,414	Net (expense)/income before tax expense		(150.499)	279.906	129,407
Net (expense)/income for the financial year (150,499) 279,906 129,407  Total Funds brought forward 263,414 - 263,414	3 * 2	9	-		-
	Net (expense)/income for the financial		(150,499)	279,906	129,407
<b>Total Funds carried forward</b> 112,915 279,906 392,821	Total Funds brought forward		263,414	-	263,414
	Total Funds carried forward		112,915	279,906	392,821

(Incorporated in the Republic in Singapore)

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Fund S\$	Restricted Fund S\$	Total <u>Funds</u> S\$
Income				
Voluntary income: General donations Grants:		462,665	-	462,665
IRAS		152,428	_	152,428
NCSS Funding	6	132,420	662,633	662,633
BCF	O	179,815	-	179,815
Bei		794,908	662,633	1,457,541
Income from generating funds: Fund-raising projects		-	-	-
Other income:				
Miscellaneous income		2,548	-	2,548
Total income		797,456	662,633	1,460,089
Less: Operating expenses Cost from generating funds:				
Bank & credit card charges		169	141	310
Marketing and website expenses		9,157	-	9,157
		9,326	141	9,467
Charitable activities:				
Beneficiaries & volunteers		43,259	35,945	79,204
Employee benefits	8	613,444	602,348	1,215,792
Volunteer training materials		820	681	1,501
		657,523	638,974	1,296,497
Governance costs:				
Accounting fee Audit fee:		28,525	1,475	30,000
- Statutory		8,500	-	8,500
- Others		832	-	832
Employee benefits	8	107,925	-	107,925
Secretarial fee		1,070		1,070
Other expenditure:		146,852	1,475	148,327
Depreciation	3	17,071	_	17,071
Miscellaneous assets	3	1,606	1,334	2,940
Office rental & utilities		42,247	35,105	77,352
Office expenses		10,009	8,317	18,326
Office move & refit		3,654	3,036	6,690
Professional fees		1,408	1,170	2,578
Tele-communication expenses		8,022	6,666	14,688
Transportation		809	20,150	20,959
		84,826	75,778	160,604
Total expenses		898,527	716,368	1,614,895

(Incorporated in the Republic in Singapore)

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021 (CONT'D)

	Note	Unrestricted Fund S\$	Restricted Fund S\$	Total <u>Funds</u> S\$
Net (expense) before tax expense Tax expense Net (expense) for the financial year	9	(101,071)	(54,035)	(154,866)
Total Funds brought forward		402,268	15,952	418,220
Transfer from General Fund		(37,783)	37,783	-
Total Funds carried forward		263,414		263,414

(Incorporated in the Republic in Singapore)

# STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

	Unrestricted <u>fund</u> S\$	Restricted <u>fund</u> S\$	Total <u>funds</u> S\$
Balance at 1 January 2021	402,268	15,952	418,220
Net (expense) for the financial year	(101,071)	(53,735)	(154,806)
Transfer from General Fund	(37,783)	37,783	-
Balance at 31 December 2021	263,414	-	263,414
Net (expense)/income for the financial year	(150,499)	279,906	129,407
Balance at 31 December 2022	112,915	279,906	392,821

(Incorporated in the Republic in Singapore)

## STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

	2022	<u>2021</u>
	S\$	S\$
Cash flows from operating activities		44.54.000
Net income/(expense) before tax expense	129,407	(154,806)
Adjustment for:		
Depreciation of plant and equipment	9,305	17,071
Operating income/(expense) before working capital changes	138,712	(137,735)
Changes in working capital:		
Donation, grant and other receivables	188,090	(195,989)
Other current assets	10,032	(39,192)
Other payables and accruals	(89,048)	162,815
Cash generated from /(used in) operations, representing		(210101)
net cash from/(used in) operating activities	247,786	(210,101)
Cash flows from investing activities		
Purchase of plant and equipment	(8,217)	(14,894)
Net cash used in investing activities	(8,217)	(14,894)
Net increase/(decrease) in cash and cash equivalents	239,569	(224,995)
Cash and cash equivalents at beginning of the financial year	171,243	396,238
Cash and cash equivalents at end of financial year	410,812	171,243

Note: Cash and cash equivalents comprised cash and bank balances.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

These notes form on integral part of and should be read in conjunction with the accompanying financial statements.

#### 1. **GENERAL**

New Life Stories Limited (the "Company") was incorporated in the Republic of Singapore as a company limited by guarantee without a share capital. Every member of the Company undertakes to contribute to the assets of the Company such amount as may be required not exceeding the sum of S\$1 in the event of the Company being wound up during the time he is a member or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member, and for the costs, charges and expenses of winding up and for adjustment of the rights of the contributories among themselves.

The Company became an Institution of a Public Character ("IPC") on 1 July 2016 with its Sector Administrator being the Ministry of Social and Family Development.

The principal activity of the Company is to conduct in-prison and out-prison Social Development Programme for incarcerated mothers and children aged 3 to 10 years old.

The registered office and principal place of business are located at 73 Haji Lane, Singapore 189266.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared in accordance with Singapore Charities Act, Chapter 37 (the "Charities Act") and Charities Accounting Standard ("CAS").

The financial statements, which are presented in Singapore dollars ("S\$"), have been prepared on historical cost basis except as disclosed in the accounting policies below. All financial information presented are denominated in Singapore dollars unless otherwise stated.

The accounting policies have been consistently applied by the Company and are consistent with those used in the previous financial years.

The preparation of financial statements in conformity with CAS requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the financial year. Although these estimates are based on the Company's best knowledge of current events and actions and historical experiences and various other factors that are believed to be reasonable under the circumstances, actual results may ultimately differ from those estimates. There are no critical accounting estimates and assumptions used that are significant to the financial statements, and areas involving a higher degree of judgement.

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## (b) Functional currency

Items included in the financial statements are measured using the currency best reflects the economic substance of the underlying events and circumstances relevant to the Company (the "functional currency"). The financial statements are presented in Singapore dollars, which is the functional currency of the Company.

## (c) Plant and equipment

All items of plant and equipment are initially recorded at cost. Subsequent to recognition, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is computed on a straight-line basis over the estimated useful lives of the assets as follows:

	<u>Useful lives</u>
Computers	2 years
Furniture and fittings	3 years
Office equipment	3 years

The carrying values of plant and equipment are reviewed for impairment when events or changes in circumstance indicate that the carrying value may not be recoverable.

Fully depreciated plant and equipment are retained in the financial statements until they are no longer in use.

The residual value, useful life and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate..

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset is included in statement of financial activities in the year the asset is derecognised.

### (d) Impairment of non-financial assets

The Company assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when an annual impairment testing for an assets is required, the Company makes an estimate of the asset's recoverable amount.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

## (d) Impairment of non-financial assets (cont'd)

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

Impairment losses of continuing operations are recognised in statement of financial activities, except for assets that are previously revalued where the revaluation was taken to other comprehensive income. In this case, the impairment is also recognised in other comprehensive income up to the amount of any previous revaluation.

A previously recognised impairment loss is reversed only there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in statement of financial activities unless the asset is measured at revalued amount, in which case the reversal is treated as a revaluation increase.

## (e) Financial instruments

#### (i) Financial assets

Financial assets are recognised when, and only when, the Company becomes a party to the contractual provision of the financial instrument. The Company's financial assets include donation, grant and other receivables, amount due from a related party, refundable deposits and cash and bank balances.

At initial recognition, the Company measures a financial asset at the transaction price, excluding transaction costs. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred. Subsequent to initial measurement, financial assets are measured at cost less any accumulated impairment losses.

Donation and grant receivables are measured at the amount of consideration to which the Company expects to be entitled in exchange for transferring promised goods or services to beneficiaries, excluding amounts collected on behalf of third party, if the receivables do not contain a significant financing component at initial recognition.

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

## (e) Financial instruments (cont'd)

### (ii) Financial liabilities

Financial liabilities are recognised when, and only when, the Company becomes a party to the contractual provisions of the financial instrument. The Company determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred.

## (f) Impairment of financial assets

The Company assesses at each end of the reporting period whether there is any objective evidence that a financial asset is impaired. If there is objective evidence of impairment (including significant changes with an adverse effect that have taken place in the technological, market, economic or legal environment in which the issuer operates), the Company shall recognise an impairment loss (i.e. expenditure) immediately in the statement of financial activities.

Objective evidence that a financial asset or group of financial assets is impaired includes observable data that come to the attention of the charity about the following loss events:

- (i) Significant financial difficulty of the issuer or obligor.
- (ii) A breach of contract, such as a default or delinquency in interest or principal payments.
- (iii) The Creditor, for economic or legal reasons relating to the debtor's financial difficulty, granting to the debtor a concession that the creditor would not otherwise consider.
- (iv) It has become probable that the debtor will enter bankruptcy or other financial reorganisation.
- (v) Observable data indicating that there has been a measurable decrease in the estimated future cash flows from the group of financial assets since the initial recognition of those assets, even though the decrease cannot yet be identified with the individual financial assets in the group, such as adverse national or local economic conditions or adverse changes in industry conditions.

For all other financial assets, the impairment loss are recognised in the statement of financial activities whenever carrying amount of the financial asset is lesser than the undiscounted future cash flows (excluding unearned interest in the case of an interest-bearing financial asset) that the Company expects to receive from the financial asset.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

## (f) Impairment of financial assets (cont'd)

If, in a subsequent period, the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised (such as an improvement), the Company shall reverse the previously recognised impairment loss. The reversal shall not result in a carrying amount of the financial asset (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The Company shall recognise the amount of the reversal in the statement of financial activities immediately.

## (g) Cash and cash equivalents

Cash and cash equivalents comprise cash in hand, bank deposits and highly liquid investments which are readily convertible to cash and which are subject to an insignificant risk of changes in value.

## (h) Provisions

Provisions are recognised when the Company has a present obligation (legal or constructive) where, as a result of a past event, and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of the obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate of the amount that would be required to settle the obligation at the reporting date. Any adjustments to the amounts previously recognised shall be recognised as expenditure in the statement of financial activities unless the provision was originally recognised as part of the cost of an asset. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed.

#### (i) Fund Accounting

Monies received for specific purposes, including transfers from the general fund, are credited directly to the respective fund in the financial statements. These include restricted funds and unrestricted funds. Restricted funds are funds held by the Company that can only be applied for specific purposes. These funds are subject to specific trusts which may be declared by the donors or with their authority or created through legal process but are still within the wider objects of the Company. Unrestricted funds are expendable at the discretion of the Board in furtherance of the Company's objects. Designated fund is part of the unrestricted funds earmarked for a particular project. The designation is for administrative purpose only and does not restrict the Board's discretion to apply the fund.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### (i) Fund Accounting (cont'd)

Income and expenditure relating to specific funds are accounted for directly in the funds to which they relate. Common expenses, if any, are allocated on a reasonable basis to the funds based on a method suitable to this common expense. Assets and liabilities to the specific funds are pooled in the statement of financial position.

Funds received for specific purposes such as purchase of depreciable assets are taken to relevant restricted fund account. This relevant fund will be reduced over the useful life of the asset in line with its depreciation. Depreciation is charged to the relevant designated funds where the asset is held.

## (j) Funds

#### Unrestricted funds

Unrestricted funds comprise the general fund. General fund is used for the general purposes of the Company as set out in its governing document. If part of an unrestricted fund is earmarked for a particular project, it may be designated as a separate fund, but the designation has an administrative purpose only, and does not legally restrict the Board's discretion to apply the fund.

#### Restricted funds

Restricted funds are fund subject to specific trusts, which may be declared by the donor(s) or with their authority (e.g. in a public appeal) or created through legal process, but still within the wider objects of the Company. Restricted funds may only be utilised in accordance with the purposes established by the sources of such funds and are in contrast with unrestricted funds over which the Board retains full control to use in achieving its institutional purposes.

#### (k) Revenue recognition

Revenue is recognised to the extent that it is probable that the economic benefits associated with the transaction will flow to the entity and the amount of revenue and related cost can be reliably measured.

#### **Donations**

Donations are recognised when received. Income recognition is only deferred when the donor specifies that the donations can only be used in future accounting periods or the donor has imposed certain conditions, which must be met before the Company has unconditional entitlement.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### (k) Revenue recognition (cont'd)

#### Grants from Government

Grants from Government are recognised at their fair value where there is reasonable assurance that the grant will be received and the Company will comply with all the attached conditions. Government grants, relating to specific costs are deferred and recognised in the statement of financial activities over the period necessary to match them with the costs they are intended to compensate.

#### Donation assets

These are not reflected in the financial statements due to their immateriality.

## (l) Expenditure

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to that activity. The basis of allocation of expenses is allocated according to the amount of manpower allocated for the respective fund.

### Cost of generating funds

The cost of generating funds are those costs attributable to generating income for the Company, other than those costs incurred in undertaking charitable activities in furtherance of the Company's objects.

#### Charitable activities

Expenditure on charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Company. Those costs, where not wholly attributable, are apportioned between the categories of charitable expenditure. The total costs of each category of charitable expenditure therefore include an apportionment of support cost, where possible.

#### Governance costs

Governance costs include the cost of governance arrangements, which relate to the general running of the Company as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work. Expenditure on the governance of the charity will normally include both direct and related support costs which include internal and external audit, apportionment manpower costs and general costs in supporting the governance activities, legal advice for governing board members, and costs associated with constitutional and statutory requirements.

#### Other expenditure

Other expenditure includes the payment of any expenditure that the Company has not been able to analyse within the main expenditure categories.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### (m) Employee benefits

#### Defined contribution plans

As required by law, the Company makes contributions to the state pension scheme, the Central Provident Fund ("CPF") Scheme which is a defined contribution scheme. Contributions to CPF are recognised as expense in the period in which the related service is performed.

## Employee leave entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. The estimated liability for leave is recognised for services rendered by employees up to the end of the reporting period.

#### (n) Income taxes

With effect from the Year of Assessment 2009, all registered charities will enjoy automatic income tax exemption without having the need to meet the 80% spending rule. They do not need to file income tax return effective from the Year of Assessment 2009.

## (o) Operating leases

## Where the Company is the lessee

Leases where a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to statement of financial activities on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

(Incorporated in the Republic in Singapore)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

# 3. PLANT AND EQUIPMENT

	Computers S\$	Furniture and fittings S\$	Office equipment S\$	<u>Total</u> S\$
Cost				
Balance at 1/1/2021	18,926	3,438	-	22,364
Addition	3,490	6,876	4,528	14,894
Written off		(3,438)		(3,438)
Balance at 31/12/2021	22,416	6,876	4,528	33,820
Addition	6,117	2,100	-	8,217
Written off	(8,258)			(8,258)
Balance at 31/12/2022	20,275	8,976	4,528	33,779
Accumulated depreciation  Balance at 1/1/2021  Charge for the financial year	7,401 13,270	3,438 2,292	- 1,509	10,839 17,071
Written off	-	(3,438)	-	(3,438)
Balance at 31/12/2021	20,671	2,292	1,509	24,472
Charge for the financial year	4,804	2,992	1,509	9,305
Written off	(8,258)			(8,258)
Balance at 31/12/2022	17,217	5,284	3,018	25,519
Net carrying amount				
Balance at 31/12/2021	1,745	4,584	4,584	9,348
Balance at 31/12/2022	3,058	3,692	1,510	8,260

# 4. **DONATION, GRANT AND OTHER RECEIVABLES**

	<u>2022</u>	<u>2021</u>
	S\$	S\$
Inland Revenue Authority of Singapore ("IRAS")	-	26,573
National Council of Social Service ("NCSS")	52,500	212,024
Third Party Fund raising platform	-	-
Others	233	2,226
	52,733	240,823

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 5. UNRESTRICTED FUNDS

#### General Fund

The fund is to be used for non-specific purposes at the discretion of the Board in furtherance of the Company's objects.

## 6. **RESTRICTED FUNDS**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the fund providers.

## National Council of Social Service (NCSS) Fund

NCSS Fund covers approximately 50% (2021: 50%) of the Company's approved expenses during the funding period for the purpose of achieving the objectives of approved programme in line with the intent of the funding.

	<u>2022</u>	<u>2021</u>
	S\$	S\$
NCSS Funding		
Career Conversion Programme for Social Worker	22,049	103,180
Community Chest Charity Support Fund	50,000	-
Enhanced Grant Matching	250,000	, -
Enhanced Volunteer Manager Funding Scheme	65,737	42,619
President's Challenge	75,000	157,000
Tote Board Social Service Fund:		
- Family Strengthening Programme	475,077	302,396
Transformation Support Scheme	31,635	54,786
Others	1,999	2,652
	971,497	662,633

#### 7. OTHER PAYABLES AND ACCRUALS

	2022 S\$	2021 S\$
Accruals	75,505	110,125
CPF Board Other payables	35,469 4,154	40,112 53,939
	115,128	204,176

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

## 8. EMPLOYEE BENEFITS

	2022	2021
	S\$	S\$
Under Charitable activities:		
- Director's remuneration	- <del>-</del> -	41,294
- Staff Salaries	834,992	949,816
- Staff CPF Contribution	139,599	161,151
- Staff benefits and welfare	11,157	205
- Staff trainings	46,860	63,326
	1,032,608	1,215,792
Under Governance costs:		
- Director's remuneration	68,550	4,588
- Staff Salaries	6,576	91,559
- Staff CPF Contribution	890	8,598
- Staff trainings	_	3,180
	76,016	107,925
	1,108,624	1,323,717

#### 9. TAX EXPENSE

The Company is an approved charity under the Charities Act, Chapter 37 and is exempted from income tax under Section 13 of the Singapore Income Tax Act, Chapter 134.

## 10. RELATED PARTY TRANSACTION

In addition to the related party information disclosed elsewhere in the financial statements, the following significant transactions between the Company and related parties took place at terms agreed between the parties during the financial year:

10
)9
)5
91
91
36

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

#### 11. LEASE COMMITMENT

At the end of the reporting period, the total of future minimum lease payments under non-cancellable operating leases are as follows:

cancernate operating reason are no some me.	2022 S\$	2021 S\$
Within one year	90,000	90,000
More than one year but less than five years	13,834	103,834
	103,834	193,834

Lease term does not contain restrictions on the Company's activities concerning dividends, additional debt or future leasing.

## 12. INSTITUTION OF A PUBLIC CHARACTER

The Commissioner of Charities has granted the Company IPC status from 27 April 2021 to 26 April 2023. The IPC status is renewed recently for the period from 27 April 2023 to 26 December 2024. Renewal of IPC status is required to be made at least two (2) months before the expiry of the current approval.

#### 13. TAX DEDUCTIBLE RECEIPTS

Tax deductible receipts issued by the Company for donation received during the financial year, pursuant to its IPC status amount to \$\$277,064 (2021: \$\$296,115).

(Incorporated in the Republic in Singapore)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

#### 14. **RESERVE POSITION AND POLICY**

	Unrestricted fund	
	2022 S\$	2021 S\$
Reserve as at 31 December	392,821	263,414
Total operating expenses for the financial year	697,385	898,527
Reserve position (in months)	1.8	3.4

Reserve position at 1.8 months, is below the Company's policy of 18 months. This is mainly due to the Company's program expansion since the end of 2020. With having to support more families and individuals during the unprecedent COVID19 pandemic, the Company had to scale up operations to meet the urgent and immediate needs of families and individuals facing significant challenges of mental health due to job loss and family conflicts. With expanded operations, there is a corresponding increase in operating costs. Hence the Management is of the opinion that the current reserve position is appropriate in view of the unprecedented pandemic period and will work towards increasing the Company's reserve position when appropriate.

#### 15. MANAGEMENT OF CONFLICT OF INTEREST

Board and Management members are required to disclose any interest that they may have whether directly or indirectly, that the Company may enter into or in any organisation that the Company has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Company's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected members may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

#### 16. AUTHORISATION OF FINANCIAL STATEMENTS

The financial statements of the Company for the financial year ended 31 December 2022 were authorised for issue in accordance with a resolution of the Directors on 16 June 2023.